

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
Regular Meeting - November 22, 2021 at 7:30 p.m.
Clinton Township Middle School Auditorium**



CALL TO ORDER: Ms. Brennan called the meeting to order at 7:32 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on August 9, 2021.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Laura Brasher	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery	X		
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver		X	
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

Also present were the following administrators:

Dr. Ruberto, Superintendent of Schools

Mr. Kramer, School Business Administrator/Board Secretary

PLEDGE OF ALLEGIANCE: Mr. Hornick led the Board in the Pledge of Allegiance.

BOARD PRESIDENT'S COMMENTS/REPORT

- Certified Election Results
 - Dr. Riihimaki (re-elected)
 - Ms. Emery (re-elected)
 - Mr. Rosa (new member)
- GEOY update
- NJSBA Workshop available for two months through December 28, 2021
- Interview process for board member candidates
- Congratulations to Ms. Oliver and her new baby

BOARD CANDIDATE INTERVIEWS

The board interviewed the following candidates, asking seven (7) questions to each individual.

- Dr. Michael Blumenfeld
- Ms. Jennifer Cefalo
- Mr. Christopher Hackett
- Mr. Walter Johnstone
- Ms. Cynthia Reyes-Stadulis

SUPERINTENDENT'S REPORT:

- Acknowledgment
 - Mission Statement
 - PTA
 - Educational Foundation grants
- Election Results
 - New Board Member Orientation to be held for new board members
- District School/Security Plan
- Substitute Teacher Shortage
- Parent Forums
 - Resource Materials
- District Advisory
- Winter Activities
- Decision-making

SUPERINTENDENT'S ACTION ITEMS:

Ms. Brennan requested a motion and a second on the following resolutions, 22-SU-005 through 22-SU-006.

Action Item 22-SU-005

BE IT RESOLVED, that the Board of Education accepts the October 2021 enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

Building	Enrollment As of 10/31/2021	October 2021 Suspensions
PMG	393	0
RVS	374	0
CTMS	427	4
District Total	1,194	4

Action Item 22-SU-006

BE IT RESOLVED, that the Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Johanna Ruberto's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 222495
- HIB Report Tracking Number 223063
- HIB Report Tracking Number 223453
- HIB Report Tracking Number 223653

Board of Education Roll Call Vote on Action Items 22-SU-005 through 22-SU-006

	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion		2nd			Motioned			
Aye	X	X	X	X	X		X	X
Nay								
Abstain								
Absent						X		

7 Yes Votes, 1 Absent - Motion Carries

FIRST RECOGNITION OF THE PUBLIC:

- Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public.

BOARD ACTION:

Mr. Kramer reported on behalf of the board in support of the following resolutions.

Ms. Brennan requested a motion and a second on the following resolutions, 22-BA-015 through 22-BA-016.

22-BA-015 APPROVE OCTOBER 2021 MEETING MINUTES

22-BA-016 APPROVE SIDEBAR TO CTEA COLLECTIVE BARGAINING AGREEMENT: ARTICLE XIV, SECTION 15 (d)

Action Item 22-BA-015

APPROVE OCTOBER 2021 MEETING MINUTES

Motion to approve the following list of board meeting minutes:

- October 25, 2021 - Regular Meeting
- October 25, 2021 - Executive Session

Action Item 22-BA-016

APPROVE SIDEBAR TO CTEA COLLECTIVE BARGAINING AGREEMENT: ARTICLE XIV, SECTION 15 (d)

WHEREAS, the Board and Association are parties to a Collective Bargaining Agreement ("CBA") for the term of July 1, 2021 through June 30, 2024; and

WHEREAS, the parties seek to modify the current CBA's language regarding retirement notice and use of accumulated sick days; and

WHEREAS, the terms set forth below contain the full agreement between the parties; and

NOW, THEREFORE, the Board and Association, in consideration of mutual covenants and promises contained herein, the legal sufficiency of which is hereby acknowledged, agree as follows:

1. The current CBA between the parties shall be modified as follows:

P. 40, Article XIV, Paragraph 15(d)

DELETE: Unused accumulated sick leave converted to a retirement allowance will be deducted from the employee's sick leave record at the time the notice of intention to retire is submitted.

SUBSTITUTE: Employees may continue to use accumulated unused sick leave days following declaration of the number of sick leave days to be credited in the employee's retirement allowance. In the event that, following completion of the six (6) month retirement notice period, the employee no longer has sufficient sick leave days to fund the employee's previously-declared retirement allowance, the previously-declared retirement allowance shall be prorated based on the remaining sick leave days the employee has accrued on the effective date of retirement.

Board of Education Roll Call Vote on Action Items 22-BA-015 through 22-BA-016

	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion			2nd				Motioned	
Aye	X	X	X	X	X		X	X
Nay								
Abstain								
Absent						X		

7 Yes Votes, 1 Absent - Motion Carries

FACILITIES/FINANCE:

Dr. Brasher - Chair; Ms. Brennan, Dr. Riihimaki

Dr. Brasher reported on behalf of the Facilities & Finance committee in support of the following resolutions. The Facilities & Finance committee met on November 18th and discussed the resolutions on the agenda. There is a possible upcoming bond referendum for three projects: window replacements and HVAC at PMG and RVS, to be funded through existing capital reserves. If the referendum passes, the district will receive a contribution from the state for approximately \$475,000, which can be saved for other capital projects. This contribution from the state would only occur if the referendum passes. There would be no tax impact if passed, only savings. The committee also discussed facility use fees and budget planning. The FY21 ACFR due date was extended to February 5, 2022. The energy audit was completed and the district is awaiting results.

Ms. Brennan requested a motion and a second on the following resolutions, 22-FF-038 through 22-FF-042.

- 22-FF-038 APPROVAL OF BILL LIST**
- 22-FF-039 ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**
- 22-FF-040 APPROVAL OF TRANSFERS**
- 22-FF-041 AUTHORIZATION TO PROCEED WITH ACTIONS FOR PROPOSED SCHOOL FACILITIES PROJECT**
- 22-FF-042 ACCEPTANCE OF SCHOOL SECURITY GRANT FUNDS**

Action Item 22-FF-038**APPROVAL OF BILL LIST**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating October 26, 2021 through November 22, 2021 is being presented to the board with the recommendation that they be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$2,834,980.39; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	2,722,021.18
Food Service Account	112,959.21
TOTAL	\$ 2,834,980.39

Action Item 22-FF-039

ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's, and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending September 30, 2021; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 22-FF-040**APPROVAL OF TRANSFERS**

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for fiscal year 2021-2022 through September 30, 2021, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 22-FF-041**AUTHORIZATION TO PROCEED WITH ACTIONS FOR PROPOSED SCHOOL FACILITIES PROJECT**

WHEREAS, The Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby), seeks to submit to the voters a school facilities project (the “Project”) consisting generally of the Window Replacements at the Patrick McGaheran School;

WHEREAS, the School District will seek Debt Service Aid with respect to the Project; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project and (ii) a special School District election at which a bond referendum authorizing the Project shall be presented to the voters.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby approves the preparation of

Schematic Plans and Educational Specifications, if required, by Design Resources Group, Architects (“DRG”) in connection with the Project and the Board further authorizes and directs DRG to submit same to the New Jersey Department of Education and to the Somerset County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the Clinton Township Planning Board for its review, to the extent required by law.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby approves the Project Application, and DRG is hereby directed to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. With respect to the Project, the Board hereby authorizes and directs the Board President, the Superintendent and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, DRG and Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Project to the voters via a bond referendum at a special School District election to be held on March 8, 2022.

Section 6. This resolution shall take effect immediately.

Action Item 22-FF-042

ACCEPTANCE OF SCHOOL SECURITY GRANT FUNDS

WHEREAS, the Clinton Township Board of Education approved a district security camera upgrade on June 28, 2021, through Action Item 21-FF-075, in the amount of \$191,886.00; and

WHEREAS, the district will be seeking partial reimbursement for the security camera upgrades from the “Securing Our Children’s Future Bond Act” in an amount of \$65,255, inclusive of the implementation and compliance with Alyssa’s Law; and

WHEREAS, \$65,255 on revenue line 10-3256 State reimbursements from Securing Our Children's Future Bond Act was budgeted with approximately \$22,115 anticipated to be used

for Alyssa's Law compliance and the remaining balance of \$42,340 supporting the anticipated security camera upgrades at three of the districts schools; and

WHEREAS, the Clinton Township Board of Education acknowledges availability of local funds in the amount of \$149,546 to be used for the cost of security camera upgrades over the security camera allocation within the School Security Grant award, which will not be reimbursed through the "Securing Our Children's Future Bond Act".

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education accepts the School Security Grant award of \$65,255 through the "Securing Our Children's Future Bond Act."

Board of Education Roll Call Vote on Action Items 22-FF-038 through 22-FF-042

	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion		2nd		Motioned				
Aye	X	X	X	X	X		X	X
Nay								
Abstain								
Absent						X		

Discussion about new lockers at RVS and how to get information to the public about the referendum.

7 Yes Votes, 1 Absent - Motion Carries

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Mr. Hornick reported on behalf of the Personnel committee in support of the following resolutions. The Personnel committee met on November 17th and discussed the following resolutions, the district crisis team, extracurricular activity stipends, substitute teacher shortage, and mandatory Covid testing of staff.

Ms. Brennan requested a motion and a second on the following resolutions, 22-P-054 through 21-P-064.

Action Item 22-P-054

Motion to accept, with regret, resignation of the following employee(s):

Name	Position	Effective Date	PCR#
Vrettos Domenic, MaryAnna	School Nurse	12/23/2021	0000038
Pingitore, Linda	Lunch/Recess Aide	11/19/2021	0000257

Sostorecz, Theresa	Teaching Assistant	12/3/2021	0000271
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Action Item 22-P-055

Motion to offer employment for the 2021-2022 school year to the following:

Name	Position	Guide	FTE	Effective Date	Annual Salary (Based on 1.0 FTE)	Tenure Date	PCR#
Karalevich, Priscila	School Nurse	BA+75, Step E	1.0	On or about 1/15/2022 (pending receipt of certification)	\$69,580.00	Pending Official Start Date	0000038
Rothrock, Rachel	Leave Replacement Teacher	BA, Step A	1.0	1/3/2022 - 3/18/2022	\$57,715.00 (to be prorated)	N/A	0000184
Bachmann, Kathleen*	Lunch/Recess Aide	N/A	0.35	11/22/2021	\$13.00 per hour	N/A	0000257

*Pending successful completion of criminal history background check & appropriate certification).

Action Item 22-P-056

Motion to approve the following leave(s) of absence:

Employee ID	Details	Leave Start Date	Return to Work Date	PCR#
49939093	Using accrued, unused paid and unpaid time	3/3/2022 - 6/22/2022	Start of 22-23 School Year	0000228
86652617	Using accrued, unused paid time	1/17/2022 - 1/28/2022	1/31/2022	0000226
49854078	Using accrued, unused paid time	11/8/2021 - 12/17/2021	12/20/2021	0000088

Action Item 22-P-057

Motion to amend the following leave(s) of absence:

Employee ID#	Original LOA Dates	Revised LOA Dates	Return to Work Date	PCR#
49911738	9/20/2021 - 12/10/2021	9/20/2021 - 6/30/2022	Beginning of 2022-2023	0000071
49804594	7/26/2021 - 11/15/2021	7/26/2021 - 1/3/2022	1/4/2022	0000009
49920093	8/30/2021 - 1/14/2022	8/30/2021 - 4/24/2022	4/25/2022	0000183

Action Item 22-P-058**Motion to amend Action 22-P-013 extending assignment dates for:**

Name	Position	Guide	FTE	Original Effective Dates	Amended Effective Dates	Annual Salary (Based on 1.0 FTE)	PCR#
Stiansen, Kari	Leave Replacement Teacher	BA, Step C	1.0	8/30/2021 - 1/14/2022	8/30/2021 - 4/14/2022	\$59,835.00 (to be prorated)	0000183

Action Item 22-P-059**Motion to approve** the following faculty/staff members to participate on the District Crisis Team at the contractual hourly rate:

Name	Position	Hourly Rate
Kathleen Collins	Psychologist	\$67.06
Christina Giordano	Guidance Counselor	\$51.68
Laura Greenstein	LDT-C	\$47.02
Allison Lefebvre	Psychologist	\$63.16
Kerry Mueller	Guidance Counselor	\$67.06

Action Item 22-P-060**Motion to approve** the following staff member(s) as home instructors for the 2021-2022 school year at the contractual rate of \$30.05 per hour:

Name
Nish, Laura
Sim, Caitlin

Action Item 22-P-061**Motion to approve** the following district employees as contact tracers for the 2021-2022 school year, to be paid at their contracted hourly rate:

Name	Hourly Rate
Engelhardt, Sandra	\$19.58
Snee, Julie	\$66.17

Action Item 22-P-062**Motion to approve** the following club advisors/chaperones at Clinton Township Middle School for the 2021-2022 school year:

Sport/Club	Advisor/Coach	Stipend/ Hourly Rate	Effective Date
Assistant Boys' Basketball Coach	Michelle Rogers	\$ 2,114.70	11/15/2021

Assistant Girls' Basketball Coach	Melissa Farley (Replacing M. Teixeira)	\$ 2,114.70	11/15/2021
Ski Club Chaperone	Rich Tarriff	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022
Ski Club Chaperone	Steve Schaefer	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022
Ski Club Chaperone	Jeff Shanklin	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022
Ski Club Chaperone	Melissa Farley	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022
Ski Club Chaperone	John Kocot	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022
Ski Club Chaperone	Joy Mitariten	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022
Ski Club Chaperone	Martha Teixeira	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022
Ski Club Chaperone	Caitlin O'Connor	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022
Ski Club Chaperone	Diane Cormican	\$157.50/night	1/6/2022; 1/13/2022; 1/20/2022; 1/27/2022

Ski Club Make-Up Dates: 2/3/2022 & 2/10/2022

Action Item 22-P-063

Motion to approve the following substitute(s) for the 2021-2022 school year:

(*Pending successful completion of criminal history background check)

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Boisclair, Joy	\$140.00	\$ 70.00	11/23/2021
Brand, Christa	\$140.00	\$ 70.00	11/23/2021
Callahan, Nicole*	\$140.00	\$ 70.00	11/23/2021
Colon, Jennifer	\$140.00	\$ 70.00	11/23/2021
Moss, Lisa*	\$140.00	\$ 70.00	11/23/2021
Nicklus, Kellie*	\$140.00	\$ 70.00	11/23/2021
Patuto, Jennifer	\$140.00	\$ 70.00	11/17/2021
Roberts, Michelle*	\$140.00	\$ 70.00	11/23/2021
Van Doren, Alexa	\$140.00	\$ 70.00	11/23/2021
Vinkman Tomson, Aiki*	\$140.00	\$ 70.00	11/23/2021
Yarnell, Katherine*	\$140.00	\$ 70.00	11/23/2021

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Callahan, Nicole*	\$140.00	\$ 70.00	11/23/2021
Moss, Lisa*	\$140.00	\$ 70.00	11/23/2021
Nicklus, Kellie	\$140.00	\$ 70.00	11/23/2021
Roberts, Michelle*	\$140.00	\$ 70.00	11/23/2021
Van Doren, Alexa	\$140.00	\$ 70.00	11/23/2021
Vinkman Tomson, Aiki*	\$140.00	\$ 70.00	11/23/2021
Yarnell, Katherine*	\$140.00	\$ 70.00	11/23/2021

Action Item 22-P-064

Motion to approve the following hourly rate effective January 1, 2022:

Position	Hourly Rate
Lunch/Recess Aide	\$15.00

Board of Education Roll Call Vote on Action Items 22-P-054 through 22-P-064

	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion			Motioned				2nd	
Aye	X	X	X	X	X		X	X
Nay								
Abstain								
Absent						X		

7 Yes Votes, 1 Absent - Motion Carries

POLICY:

Ms. Kaltenbach - Chair; Dr. Brasher, Ms. Oliver

Ms. Kaltenbach reported on behalf of the Policy committee. The Policy Committee met on November 17th and discussed the following resolutions and policies. Many policies are mandated by the state, noted with an (M), and have some verbiage updates. Ms. Kaltenbach requested full board input on Policy 8810, Religious Holidays, and Policy 2270, Religion in the Schools, because the committee recommends combining the two policies instead of abolishing Policy 8810, as Strauss Esmay recommends.

Ms. Brennan requested a motion and a second on the following resolutions, 22-PR-012 through 22-PR-013.

Action Item 22-PR-012

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on November 22, 2021:

- Policy 0131 Bylaws, Policies, and Regulations

- Policy 2467 Surrogate Parents and Resource Family Parents (M)
- Policy 3142 Nonrenewal of Nontenured Teaching Staff Member
- Regulation 3142 Nonrenewal of Nontenured Teaching Staff Member
- Policy 4125 Employment of Support Staff Members (M)
- Policy 5111 Eligibility of Resident/Nonresident Students (M)
- Policy 5116 Education of Homeless Children
- Policy 6471 School District Travel (M)
- Regulation 6471 School District Travel (M)
- Policy 8540 School Nutrition Programs (M)
- Policy 8550 Meal Charges/ Outstanding Food Service Bill (M)
- Policy 8561 Procurement Procedures for School Nutrition Programs (M)
- Policy 8600 Student Transportation (M)

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the December 13, 2021 Board Meeting.

Action Item 22-PR-013

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the first reading of these policies and regulations at the Board Meeting on October 25; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the following policies and regulations from a second reading at this Board Meeting on November 22, 2021:

- Policy 0145 Board Member Resignation and Removal (M)
- Policy 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M)
- Policy 2415.02 Title I – Fiscal Responsibilities (M)
- Policy 2415.05 Student Surveys, Analysis, and/or Evaluations (M)
- Policy 2415.20 Every Student Succeeds Act Complaints (M)
- Regulation 2415.20 Every Student Succeeds Act Complaints (M)
- Policy 2425 Emergency Virtual or Remote Instruction Program (M)
- Policy 3134 Assignment of Extra Duties
- Policy 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M)

- Policy 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M)
- Policy 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M)
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants (M)
- Policy 6360 Political Contributions (M)
- Policy 8330 Student Records (M)
- Policy 9713 Recruitment by Special Interest Groups (M)

Board of Education Roll Call Vote on Action Items 22-PR-012 through 22-PR-013

	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion	Motioned		2nd					
Aye	X	X	X	X	X		X	X
Nay								
Abstain								
Absent						X		

Mr. Hornick thanked the policy committee for their work and for providing redlined versions of policies for approval.

7 Yes Votes, 1 Absent - Motion Carries

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Dr. Riihimaki reported on behalf of the Curriculum committee in support of the following resolutions. The Curriculum Committee met on November 18th and discussed the following resolutions, climate survey data, extracurricular events, a parent's STEAM academy night, and Ms. Ingram's Social-Emotional Learning action plan.

Ms. Brennan requested a motion and a second on the following resolutions, 22-CUR-028 through 22-CUR-033.

Action Item 22-CUR-028

Motion to approve the following services for the 2021/2022 school year:

SERVICE	PROVIDER	DATE	COST
Augmentative and Alternative Communication Evaluation for SID #8706158593	Advancing Opportunities	2021/2022 School year	\$1,320.00
Teaching Assistant for SID #9125338578	Rock Brook School	2021/2022 School year	\$39,150.00

Action Item 22-CUR-029

Motion to approve the following field supervision internship:

Name	School Attending	Request Type	Mentor	Hours	Dates
Jennifer Paccione	Centenary University	Field Supervision Internship	Joanne Hinkle	150 Hours	January 3 - June 30, 2022

Action Item 22-CUR-030

Motion to approve the following field trips:

Trip Dates	Description	Class/Group	Trip Coordinator	Cost	Board Expense?
1/6, 1/13, 1/20, 1/27/2022, Makeup Dates: 2/3, 2/10/2022	CTMS Ski Club Trips Shawnee Mountain, Stroudsburg, Pa	CTMS Ski Club	Rich Tariff	\$930 per Bus \$2,790 Total Transportation Cost	No
1/12/2022	8th Grade to NHHS Orientation	Grade 8	Kerry Mueller and Gregory James	\$165 per Bus, \$660 Total Cost	Yes
5/31/2022	Gettysburg National Park	Grade 8 Enrichment	Diane Cormican	\$1,484.93 Transportation, \$2,500 Total Cost Including Transportation	Yes

Action Item 22-CUR-031

Motion to approve the Extended School Year program for the 2022-2023 school year, to be held from June 27 - July 28, 2022.

Action Item 22-CUR-032

Motion to approve the submission of the amended 2021-2022 Elementary and Secondary Education Act (ESEA) Consolidated Grant application and acceptance of the funds in the amount of **\$74,981** as allocated:

GRANT	CLINTON TOWNSHIP FUNDS	ACORN MONTESSORI FUNDS	IMMACULATE CONCEPTION FUNDS	TOTAL
Title I	31,689	N/A	N/A	31,689
Title II-A	24,692	592	4,624	29,908
Title III Consortium	1,597	N/A	N/A	1,597
Title IV-A	9,732	233	1,822	11,787
Totals	\$67,710	\$825	\$6,446	\$74,981

Action Item 22-CUR-033

Motion to approve the 2021-2022 Nursing Services Plan.

Board of Education Roll Call Vote on Action Items 22-CUR-028 through 22-CUR-033

	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion		2nd			Motioned			
Aye	X	X	X	X	X		X	X
Nay								
Abstain								
Absent						X		

7 Yes Votes, 1 Absent - Motion Carries

AD-HOC SUPERINTENDENT SEARCH COMMITTEE:

Dr. Brasher - Chair; Ms. Kaltenbach, Mr. Hornick, Ms. Brennan

Dr. Brasher gave an update:

- Applications being collected by search consultant through November 30, 2021
- Reviewing potential candidates to begin in December
- Interviews in January after the organization meeting.

OLD BUSINESS:

- Ms. Brennan informed the board they will have a trial hybrid meeting at the first regular meeting in January 2022.

NEW BUSINESS:

- Dr. Riihimaki reported that Ms. Oliver attended the November 9th Hunterdon County School Board meeting, where they discussed a legislative update, including an expanded pre-k program. The NJ SBA will hold a new board member orientation and 4R's workshop, recommended for newly appointed board members. Ms. Brennan achieved Certified Board Member status. MAHT has wellness training and grants available. NJSBA Delegate meeting was held on November 20th, encouraging civil participation, and to look for reports
- Ms. Brennan congratulated Ms. Kaltenbach for obtaining new board member certification for earning 10 credits at academy sessions, and attending the annual workshop and county board meetings.
- Ms. Kaltenbach thanked the PTA for their work with the clothing drive.

SECOND RECOGNITION OF THE PUBLIC:

- Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include negotiations, real property, board vacancy and HIB investigations.

WHEREAS, the length of the executive session is expected to be approximately 60 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board moving into closed session to discuss negotiations, real property, board vacancy and HIB investigations, wherein the length of time for the executive session is expected to be approximately 60 minutes, and upon returning, action may be taken.

Action 22-AJ-015

Motion made by Dr. Riihimaki, seconded by Ms. Emery, to move the meeting of the Clinton Township Board of Education into executive session at 9:17 p.m.

By Consensus: 7 Ayes, 1 Absent

RECONVENE TO PUBLIC SESSION:**Action 22-AJ-016**

Motion made by Ms. Emery, seconded by Dr. Riihimaki, to move the meeting of the Clinton Township Board of Education out of executive session at 10:32 p.m.

By Consensus: 7 Ayes, 1 Absent

FILLING BOARD VACANCY:

Ms. Brennan requested a motion to nominate a board member to fill the board vacancy, for a term expiring at the organization meeting of January 2023.

Action Item 22-BA-017

(For a term expiring at the organization meeting of January 2023)

Motion to nominate Dr. Michael Blumenfeld by Dr. Brasher, Seconded by Mr. Hornick

	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion								
Aye	X	X	X	X	X		X	X
Nay								
Abstain								
Absent						X		

7 Yes Votes, 1 Absent - Motion Carries

ANTI-BULLYING BILL OF RIGHTS

Ms. Brennan requested a motion and a second on the following resolution, 22-SU-007.

Action Item 22-SU-007

BE IT RESOLVED, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Johanna Ruberto's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 224406
- HIB Report Tracking Number 224016
- HIB Report Tracking Number 224652

Board of Education Roll Call Vote on Action Item 22-SU-007

	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion		2nd	Motioned					
Aye	X	X	X	X	X		X	X
Nay								
Abstain								
Absent						X		

7 Yes Votes, 1 Absent - Motion Carries

ADJOURNMENT:

Action 22-AJ-017

Motion made by Dr. Riihimaki, seconded by Ms. Kaltenbach, to adjourn the meeting of the Clinton Township Board of Education at 10:35 p.m.

By Consensus: 7 Ayes, 1 Absent

NEXT MEETING DATES:

December 13, 2021

January 5, 2022 (Organization Meeting)

Respectfully submitted,



Mark Kramer

School Business Administrator/Board Secretary

Board of Education Approved: 12/13/2021